## **INSTRUCTIONS** Do Not Write In This Space **QUALITY CHEMICAL INDUSTRIES LIMITED** Please read and answer each question Personal Data Form clearly and completely, as per the instructions. Type or print in ink. 1. Family/Last Name First Name Middle Name Maiden Name, if any Yr. 3. Place of Birth 4. Nationality(ies) at Birth 5. Present Nationality(ies) 2. Date Day Mo. 6. Sex Birth 9. Marital Status 7. Height 8. Weight Single Married Separated Divorced Widowed 10. Permanent Address 11. Present Address (if different) 12. Home District 13. Current Residential Area 16. NIN No. 14. Telephone No. Village Division District 17. NSSF No. 15. Email Address 18. TIN 19. Next of Kin (Name, Contact & Relationship) 20. Name, Address & Contact in Case of Emergency (if different) 21. Have you any dependents? Yes No If the answer is "Yes", give the following information: Date of Birth Date of Birth Relationship Name Relationship Name 22. Are any of your relatives employed by Quality Chemical Industries Limited? Yes No If answer is "Yes", give the following information: Name Relationship Position/Role in QCIL 23. What is your preferred field of work? 25. Have you previously applied for employment with QCIL? Were you 24. Would you accept employment for less than six months? Yes invited for an interview? If so, when? No 26. Education. (please give exact titles of degrees and/or certificates) Attended From/To Name of Institute, Country Degrees & Academic Distinctions Obtained Main Course of Study Mo. Yr Mo. Yr

b. Schools	s or other Formal Training	g/Education (high	sch	ool, technical so	cho	ol, apprentic	eship etc.)						
Name (	of Institute, Country	Туре		Attended From/To			Certificate/Diploma Obtained						
		-/1		Mo. Yr		Mo. Yr			Johna Obraillioa				
27. Special Trainings Received/Project Work Done													
28. Other Achievements (scholarships, prizes won, papers published/professional approvals)													
29. Membership of Professional/Political/Social Bodies													
30. Non-Occupational Activities													
31. Computer Knowledge/Software Known													
	ages Known												
Speak													
Write													
Read													
33. Emplo	33. Employment Record/Work Experience									Γ			
Company	v Name	Position Held		Period (from – to)	C	Monthly Gross Salary	Brief Job Description Re Lec		Reason for Leaving				
b. Present Employment													
Name of Employer			ı	Date of Joining Position Held			Monthly Gross Salary			Gross Salary			
Type of Business			Brief Job Description										
No. of Employees				1									
Organogram: one level above & below your own													
				Reason in Seeking Change in Employment									
Name of Supervisor				Expected Salary & Benefits									

34. Do You Have Any Objections to Our Making Inquiries of Your Present Employer?  Yes No									
35. Do You Know Anybody in Quality C If the answer is "Yes", please state nan a) b) c)		Yes No							
36. Any Major Sickness or Accident (if applicable give details)									
37. Have You Ever Been Arrested, Indicted, Summoned into Court as a Defendant in a Criminal Proceeding, Convicted or Fined, or Involved in any Litigation? (if applicable give details)									
38. Professional References (List three persons, not related to you, who are familiar with your character and qualifications)									
Full Name	Telephone Contact	Email Address	Business/Occupation						
Declaration by the Applicant:									
I hereby declare and certify that the statements made by me in answer to the foregoing questions are true, complete and correct to the best of my knowledge and belief. If at any time, it is found that I have omitted or concealed any material information, or given false statements, my services shall be liable to termination without notice or salary in lieu thereof. Should there be a change in any of the information given above, I undertake to inform the Company, in writing immediately. I will abide by all the rules and regulations of the Company, existing and brough into force from time to time.									
Date:	Si	Signature:							
N.B. You will be requested to supply documentary evidence which supports the statements you have made in this application. Do not, however, send									

N.B. You will be requested to supply documentary evidence which supports the statements you have made in this application. Do not, however, send any documentary evidence until you have been asked to do so by the Company, and, in any event, do not submit the original texts of reference or testimonials unless they have been obtained for the sole use of the Company.